



Application Form for Children and Families Minister

ST MARY'S CHURCH ELY

Full Name:	
Preferred name:	
Former names: (in full)	
Home address	
Postcode	
Time at this address?	
If less than 3 years please provide previous address	
Telephone	
Mobile	
E-mail	
Nationality	
Are there any restrictions on your continued residence or employment in the UK? If Yes, please give details:	
Have you lived abroad at any time in the last 10 years? Please provide dates and locations.	

Section B: Qualifications and Training

College / University Further Education or Training	From (year)	To (year)	Qualifications Gained

Secondary Schools Attended	From (year)	To (year)	Qualifications Gained (Details of subjects and exam results)

Section C: Employment History

Name and address of employer	From	To	Position held and brief outline of responsibilities	Reason for leaving

Section D: Information in Support of your application

Church Involvement

Please provide a full history (with dates wherever possible) of your church involvement (current and previous). Please include any volunteer roles you have held.

Previous experience of working within Children and Families, either as a paid member of staff or volunteer.

Reason for applying for the role, why you think you would be suitable for the post and the contribution you believe could make by being in the role. Please also tell us about any skills or experience you hope to gain through this opportunity:

Section E:

References will usually be taken up before interview, in the strictest confidence, for shortlisted candidates unless you indicate otherwise below. Please give the name, full address and email address of your current manager (if applicable), from whom references can be requested. If not in employment, please supply the name of your most recent employer or an academic referee. Please ensure that all your referees are aware of this application. **For roles involving work with children or vulnerable adults, your references must also confirm your suitability to work with these groups.**

Current / most recent employer / academic

Name:

Address:

Tel no:

Job title:

Email:

May we contact this person prior to interview if you are shortlisted?

Please provide details of two other referees from whom references can be requested. This can be a previous employer, another manager within your current employment who knows your work, an academic reference, or someone who has known your work with children and families in a volunteer capacity.

Previous employer / another manager / academic / volunteer leader

Name:

Address:

Tel no:

Job title:

Email:

May we contact this person prior to interview if you are shortlisted?

Previous employer / another manager / academic / volunteer leader

Name:

Address:

Tel no:

Job title:

Email:

May we contact this person prior to interview if you are shortlisted?

Declaration

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my termination of my employment.

I understand that any offer of appointment to the role is subject to satisfactory pre-appointment checks as well as completion of a Confidential Declaration Form and satisfactory disclosure from the Disclosure and Barring Service at the appropriate level, where this is a requirement of the role.

I understand that if I am appointed to a volunteering role there will be a probationary period and that I will be expected to complete an induction programme and undertake relevant safeguarding training.

I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, involved in the consideration of this application.

Signed **Print Name:.....**

Date

Please return your application form by email to Mr Derek Tye, who is managing our applications process at Derek.Tye@stmarysely.org