

### Code of Conduct for using Zoom – nine45 Zoom

This code of conduct has designed to keep everyone safe whilst joining a live streamed nine45 service via Zoom. If you have any questions, please do contact a member of the ministry team via [office@stmarysely.org](mailto:office@stmarysely.org).

When logging in and participating in the nine45 service via Zoom we ask that everyone follows the following guidelines to promote a safe space for us to meet and worship together:

- The sessions will be live only and not recorded. Please do not screen shot the session or record the session from your own device.
- Children should be supervised at all times during the session and parents or carers should remain in camera shot at all times.
- A register of those attending will be kept as well as a record of the times of the service and brief overview of the service for safeguarding purposes.
- St Mary's will ensure that those leading the service have appropriate DBS checks and safeguarding training and that two adults with this are always present during the live stream.
- The link will only be available to those who have signed up to a service.
- Please mute your device when you enter the room so that everyone can hear the service. Where possible people will be muted centrally to assist with this. We would encourage people to have their videos on so that they can interact with us during the service, but this is not obligatory.
- Please be aware that whilst we will take a register and monitor who has visibly joined the service, we cannot monitor who is off screen. There will be a waiting room for the service and households will be admitted to the service via this. Please be mindful of this whilst taking part in the service.

#### SAFEGUARDING

If you have any safeguarding concerns, please contact:

- the church safeguarding officer, Sue Morley on [sue2morley@gmail.com](mailto:sue2morley@gmail.com) or 01353 661350; or
- the Rector, Revd Chris Hill, 01353 662308 or [chrishill@stmarysely.org](mailto:chrishill@stmarysely.org)

For further information on safeguarding please see the poster on the next page and our safeguarding policy on our website: [www.stmarysely.org/policies](http://www.stmarysely.org/policies).

Promoting

# a safer church

*The care and protection of children, young people and adults involved in Church activities is the responsibility of everyone who participates in the life of the Church*

House of Bishops  
Safeguarding Policy  
for children, young  
people & adults

## IF YOU ARE CONCERNED

that someone you know is at risk of, or is being abused, or presents a risk to others, please seek advice from a Safeguarding Adviser or if necessary report the matter to the Local Authority Social Care Services or the Police without delay.

Local contacts available to speak to if you have any concerns:

Name: Revd Chris Hill  
Role: Rector  
Tel: 01353 662308  
E-mail: Chris.hill@stmarysely.org

Name: Sue Morley  
Role: Safeguarding Officer  
Tel: 01353 661350  
E-mail: Sue.Morley@gmail.com

Name: Rebecca Boswell  
Role: Diocesan Safeguarding Adviser  
Tel: 01353 652747  
E-mail: rebecca.boswell@elydiocese.org

Local Authority Social Services:  
0245 045 3203 (helpline)

**IF THERE IS IMMEDIATE RISK OR DANGER  
PLEASE CONTACT THE POLICE ON 101.**

## OUR COMMITMENTS

- Promoting a safer environment and culture
- Safely recruiting and supporting all those with any responsibility related to children and vulnerable adults
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse or other affected persons
- Caring pastorally for those who are the subject of concerns/allegations of abuse and other affected persons
- Responding to those that may pose a present risk.

## HELPLINES

- NSPCC: 0800 800 5000
- Childline: 0800 1111
- Stop It Now: 0800 1000 900
- NAPAC: 0800 801 0331
- Samaritans: 116 123
- Family Lives: 0800 800 2222
- National Domestic Violence Helpline: 0800 2000 247
- Action On Elder Abuse: 080 8808 8141

 THE CHURCH  
OF ENGLAND

[www.churchofengland.org/safeguarding](http://www.churchofengland.org/safeguarding)